



2024 Southwest University Global Immersion Program

Dear Partner University,

Greetings from Southwest University (SWU), Chongqing, P. R. China.

We are very excited to announce that our **2024 Global Immersion Program (GIP)** is starting. For this program, we would like to invite experts and professors from partner universities and other world-renowned universities to teach two-week intensive courses **in person** to SWU student. These courses should be in line with one of the undergraduate or graduate programs that SWU provides. They will be SWU credit-bearing and open to all qualified SWU students. Here are the details of the program:

1. Time: **Monday, July 8 -- Friday, July 19, 2024.**

Instructors are expected to arrive as early as Thursday, July 4 and leave as late as Sunday, July 21.

2. The instruction language of all courses is **English**.

3. Instructors are expected to deliver complete courses, including **offline lectures, assignments, grading**, etc., in the following formats:

1) For graduate courses: 1 credit (16 teaching periods, 45 minutes/period); or 2 credits (32 teaching periods, 45 minutes/period);

2) For undergraduate courses: 2 credits (32 teaching periods, 45 minutes/period).

4. For an introduction to SWU and a complete list of all the undergraduate and graduate programs at SWU, please refer to **Attachment 1** or visit:

http://gjc.swu.edu.cn/ABOUT_SWU/ABOUT_SWU_CENTER.htm



5. Interested instructors who are willing to teach a course in any of the fields of study that SWU offers, please submit the following materials (Electronic versions):
 - 1) A copy of the biographical page of the passport: Please make sure the pixels are over 1MB, which means the full name, gender, nationality, date of birth, issue and expiry dates should be clearly seen.
 - 2) Personal CV
 - a. Please refer to **Attachment 2** for a sample;
 - b. Please make sure to include your full name, current titles and positions, email address (has to be a university's or a research institute's), mailing address (has to be a university's or a research institute's office), phone number
 - 3) Course description: Please refer to **Attachment 3** for a sample;
6. SWU will provide each instructor with:
 - 1) Round-trip economy class airplane tickets
 - a. Please purchase airplane tickets on your own;
 - b. Upon arrival on SWU, please submit the paper version of the original tickets, and/or the printed travel itinerary, and your boarding passes;
 - c. SWU will reimburse in RMB;
 - d. The maximum reimburse amount is RMB20,000
 - 2) Visa application fee:
 - a. SWU will reimburse the visa application fee shown on the receipt/invoice issued by the local Chinese Embassy/Consulate-General;
 - b. SWU will NOT reimburse other cost incurred from applying for the visa, including food, transportation, accommodation, and/or travel agency handling fee.
 - 3) Chongqing airport pickup and drop-off.
 - 4) Accommodation and food on SWU campus.



5) Stipend:

- a. RMB12,000 per credit (before tax, tax rate is 20%) for Lecturers;
- b. RMB15,000 per credit (before tax, tax rate is 20%) for Professors and Associate Professors;
- c. Stipend will be paid in RMB cash only.

6) Weekend city tour or cultural activities.

7. Timeline:

- 1) Application material submission deadline: **February 20, 2024;**
- 2) Official confirmation: **April 10, 2024;**
- 3) Please apply for your visa upon receiving the formal invitation and email us your flight information by **May 10, 2024.**

8. Contacts:

1) Your current contact is:

Office of International Cooperation and Exchanges:

Email: swugip@swu.edu.cn

Tel: +86-23-68250773; Fax: +86-23-68863805

- 2) Once your course application is accepted, your main contact will be co-teacher from the relevant college/school/faculty.

We are looking forward to your positive feedback and applications!

Sincerely,

Prof. WAGN Jinjun
Vice President
Southwest University
Chongqing, China